

INSTRUCTIONS FOR REQUESTING A TEST

FIRE DEPT INSTRUCTION FOR 5 YEAR TEST

NYC Administrative Code section 27-4265 requires the periodic testing and inspection of sprinkler system and standpipe systems. This testing must be conducted by a licensed contractor and witnessed by a representative of the Fire Department every five years. To request a Fire Department representative to witness this five year test, the licensed contractor must contact the Fire Suppression Unit to schedule a test. Requests may be faxed to: 1-718-999-2891. Faxed requests must include a letter from the owner authorizing the contractor to schedule and perform the test. E-Mail requests are also accepted and are strongly recommended. The unit email address is: WWW.SPKSTP@FDNY.NYC.GOV.

Contractors must be prepared to perform the test on the scheduled appointment date and time. Last minute cancellations or failure to show for a test will be considered a failure to comply and may result in the issuance of a Notice of Violation for failure to comply. Please act promptly to avoid penalties against the building owner.]

The Fire Department has prepared a chart- "New Residential Sprinkler System Flow Test and Inspection Requirements" Please go to The Plumbing Foundation's Website: <http://www.plumbingfoundation.org/>