

**ONE DOB
MONTHLY
REPORT FOR
CERTAIN
SMALL JOBS
TO
REPLACE
SEPARATE
LAA
FILINGS
AND**

Pursuant to the New Administrative provisions of the Code, effective July 1, 2008, the Department of Buildings will be requiring plumbers to submit one monthly report for small jobs (ordinary plumbing) which previously required separate LAA filings and inspections.

The work that is classified as Ordinary Plumbing is:

- Removal of domestic plumbing systems not connected to a fire suppression systems.
- Relocation of up to two plumbing fixtures within the same room within 10 feet from the original location
- Installation, replacement or repair of food waste grinder
- Installation, replace or repair of internal backflow preventors
- Replacement or repair of sump pump
- Replacement of closet bend(s)
- Replacement of gas boiler or water heater under 350,000 BTU's for a residency less than 6 families
- Repair or replacement of non-gas, non fire suppression piping not longer than 10 feet inside a building or connected piping previously repaired or replaced under the provisions of Administrative Code 28-105.4.4.
- Repair or replacement of non-fire suppression branch piping after the riser shut-off valve, including the replacement of fixtures, limited to two bathrooms and one kitchen per building per each monthly reporting period.

There is a fee of \$100 per monthly report with a maximum of 20 jobs per form. The form is due on the 15th of the month for the work performed in the previous calendar month and must be submitted to DOB either by mail or in person. Reports are due September 15th for work performed in August. No inspections are required.

The form (OP 128) and the accompanying Fact Sheet explaining the once a month filing process* can be found on DOB's website:

http://www.nyc.gov/html/dob/html/forms/forms_plumbing.shtml

For further questions on the OP 128 contact the LAA/Permit Renewal division of the Department of Buildings.

** Licensees must pick up labels from DOB and attach to each month's form. The form must be submitted together with a stamped self-addressed envelope.*